

**Office of Equity and Civil Rights
Community Relations Commission
Virtual Meeting
Public Session Minutes
November 17, 2021**

Participating in the virtual conference were Commissioners Todd Yeary (Chair), Nadine Finigan-Carr, Phillip Farfel, and Stephen Ruckman. Also present were staff: Dana Moore (Director of Office of Civil Rights and Chief Equity Officer), Lisa Kelly (Supervisor), Nate Cohen, Zelma Ortiz.

I. Welcome/Call to Order

The meeting was called to order at 12:00 pm by Chair Yeary.

II. Approval of the Minutes

A. The minutes and all action items were suspended due to lack of a quorum.

III. Director's Report

A. Director Moore

a. Status of Appointments

- i. Nominees have been advanced to the Office of the Mayor
- ii. Mayor accepted the recommendation
- iii. Backlog of Nominees being prepared and in process of being forwarded to City Council President
- iv. Director Moore will send another request to move forward on appointments.

b. Director Moore spoke about the American Recovery Plan Act funding

- i. Independent of the Office of Equity and Civil Rights
- ii. Applicants are from various City agencies and non-profits

c. Bus issues

- i. Fund for Educational Excellence
- ii. Mayor's Youth Consortium
- iii. Action: Director Moore will reach out to the Chief of Litigation in the Law Department on representing City students and complaints of sexual harassment
- iv. Commissioner Finigan-Carr commented on the systemic trend of sexual harassment cases of young women in Baltimore City Schools and the connection to transportation.

- v. Commissioners discussed possible solutions on how to move forward as a result of the Fund for Educational Excellence report.
- vi. Chair Yeary and Director Moore will draft a letter on staffing the Commission as well as administrative and operational staffing needs.
- d. Administration
 - i. Lisa Kelly – Chief of Investigations
 - ii. Nate Cohen – CRC investigator
 - iii. Caylin Young – Deputy Director
- B. Lisa Kelly
 - a. Data - July
 - i. Case summaries were provided from July to October
 - ii. Closed 8 cases in October
 - 1. Commissioners commended staff on closing 30 cases in 3 months
 - iii. 3 authorizations from July

IV. Commissioners' Report

- A. No report

V. Open Forum

- A. The next meeting is scheduled for December 15, 2021 at noon via Teams.

There was no further business to discuss.

There being no further business to discuss, the meeting was adjourned at 1:03 pm.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights